1. **Welcome Potluck/ Breakfast and Introductions**
   Eileen Moreno called the meeting to order at 9:19 a.m. A potluck breakfast was shared.

2. **Add Item to Agenda**
   Eileen Moreno moved to add Achieve 3000 to the agenda. Lupe Brambila motioned to approve the modification. Elizabeth Perez seconded the motion.

3. **Reading and Approval of November Minutes**
   Eileen requested that the committee review the minutes from the November DELAC meeting. Janice Garcia motioned to approve the minutes. Angelica Vargas seconded the motion.

4. **Local Control Accountability Plan (LCAP)**
   Eileen Moreno reviewed the plan for student achievement. The state of California requires that in order to receive funding, districts must complete items in a timely manner. Currently the district must provide the committees with a status report. Eileen provided a handout describing the 18 action steps which she thoroughly reviewed. The list included the action steps, estimated costs, the percent completed, and the 2014- 2015 status. Refer to the 2014-15 LCAP Actions and Services document dated 12/15/2014 for specific facts.

5. **Single Plan for Student Achievement (SPSA)**
   Eileen Moreno explained that every school is required to write a SPSA which lists goals in the areas of English Language Arts, writing, mathematics, and school climate. Schools inform as many groups as possible and request feedback about their plan. The plan includes the school's goals, the action steps, and the estimated costs. Elvia Mariscal distributed the plans specific to each school site to the committee members.

6. **Achieve 3000**
   Eileen Moreno described Achieve 3000, the new computer reading program for students in grades 3-8. The program offers the same article written at 12 different levels to cater to each students' reading level. The length of the article and the vocabulary vary to challenge each student. A pretest determines the initial reading level and the program continually monitors the student's progress and can adjust the level as necessary. Students can use the program at home. Parents can log on and look at their students' status and view computer generated reports.

7. **Questions and Concerns**
   1) A question was asked whether parents can use the Home Edition of Achieve 3000. Ilene stated that she will ask Achieve 3000 for more information.

2) Someone inquired if the students can choose the article? Ilene stated she thinks that teachers can make that a possibility. She will confirm that.
3) Additionally it was asked if the Achieve 3000 articles are available in Spanish. Eileen responded that yes; teachers can set the account so the student can read the article in Spanish.

8. **Next DELAC Meeting**
The next DELAC meeting will be March 13, 2015 at the Educational Resource Center.

9. **Adjournment**
Lupe Brambila motioned to adjourn the meeting. Veronica Estrada seconded the motion. The meeting was adjourned at 10:35.